



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

DATE: 26 September 2021
REQUEST FOR QUOTATION: [No. RFQ/ HCR/GSO/21/034]

REQUEST FOR QUOTATION: No. RFQ/HCR/SC/GSO/2021/034
Supply, Delivery and Installation of the following in UNHCR Sub Office Gedarif

1. **Integrated fire alarm system,**
2. **Integrated Public Address System,**
3. **Electronic Access System**
4. **Heat detectors in the kitchens**

QUOTATION TO BE RECEIVED BY: 04 October 2021 by 1700 HRs.

INTRODUCTION TO UNHCR

The Office of the United Nations High Commissioner for Refugees (UNHCR) was established on December 14, 1950 by the United Nations General Assembly. The agency is mandated to lead and co-ordinate international action to protect refugees and resolve refugee problems worldwide. Its primary purpose is to safeguard the rights and well-being of refugees. It also has a mandate to help stateless people.

In more than five decades, the agency has helped tens of millions of people restart their lives. Today, a staff of some 6,600 people in more than 110 countries continues to help about 34 million persons. To help and protect some of the world's most vulnerable people in so many places and types of environment, UNHCR must purchase goods and services worldwide. For further information on UNHCR, its mandate and operations, please see <http://www.unhcr.org>.

1. REQUIREMENTS

UNHCR Sub-office Gedaref would like to receive offers from qualified and technically sound suppliers to supply, deliver and install the integrate fire alarm system, public address system, electronic access system, and heat detectors in UNHCR office in Gedarif – East Sudan. Further details and specification of the systems are given below.

- Requirement: Provision of Supply Household Appliances
- Quantities: As specified in Annex A
- Delivery: DAP UNHCR Warehouse in Gedaref– Sudan
- Delivery Period: 1 week after issuance of purchase order

Find below a detailed specification in (ANNEX A) about the whole requirement. Your offer shall be prepared in English. In case of error in the total, UNIT price will be considered for calculation.

Please submit your offer using the Annexes provided. Offers not conforming to the requested formats may not be taken into consideration. Your offer should be exclusive of all direct taxes and duties. A vendor should provide the rates for the whole requirement in Annex A.

- Currency: SGD / USD
- Unit Cost: SGD / USD without VAT
- Cost of all goods: SDG / USD

The following annexes form integral part of this request for quotation:

Annex A: Detailed Specification and Financial Offer Form

Annex B: Vendor Registration Form (June 2018 version)

Annex C: UNHCR General Terms and Conditions for Purchase of Goods (July 2018 version)

Annex D: Supplier's Code of Conduct

2. RFQ Submission

We would appreciate receiving your quotation on or before **04 October 2021 i.e. Monday by 1700 hrs**. The quotations must be accompanied with the below mentioned documents.

1. Company registration certificate
2. Acceptance of UNHCR general conditions for provision of Goods (July – 2018) and Code of conduct
3. Tax registration certificate
4. Duly filled UNHCR vendor registration form. If you are a registered vendor with UNHCR, just provide the UNHCR vendor registration ID.

Your offer/quotation must be duly signed and stamped with date sent via email on the given email address or hard copies to the below address on or before the closing date and time:

SUPPLY CHAIN UNIT
UNHCR Sub Office Gedaref
Alasra, area Plot 33, Block 2

To: Email address: djeva@unhcr.org, dahab@unhcr.org, eldukhei@unhcr.org.

IMPORTANT: Quotations that are otherwise addressed and/or copied or sent to other addresses or individuals other than the above-mentioned Supply staff members or unless otherwise advised, will be marked invalid and not considered for evaluation.

QUOTATION TO BE RECEIVED BY: 04 October 2021 i.e. Monday by 1700 Hrs.

The standard payment terms of UNHCR are net **30** days upon satisfactory delivery of goods and acceptance thereof by UNHCR.

Please find attached in ANNEX C, the UNHCR's General Conditions of Contracts for the purchase of goods–July 2018. You must clearly indicate in your quotation if you accept them.

Thank you for your kind attention.

Shabbir Hussain

Supply Officer
(On Mission)
UNHCR Sub Office Gedaref

ANNEX A– SPECIFICATION
REQUEST FOR QUOTATION: No. FRQ/ HCR/GSO/21/034

QUOTATION TO BE RECEIVED BY: 04 October 2021 by 1700Hrs.

Supply and delivery of Fire alarm system, public address system and control access system at UNHCR warehouse in Gedaref – Sudan

Fire Alarm System:

1	Install integrated fire alarm system	Main fire alarm control panel	1. System must be wireless 2. Must sense smoke, fire and gas leakage 3. If fire is detected, it must trigger alarm and alert programmed cell phone numbers in the system. 4. Sound pitch must be loud enough to be heard from a far distance. 5. Arm and disarming must have capacity to be done by use of remote control. 6. Fire sign and reflective exit route signs are necessary
		Analogue Addressable Photoelectric Detector with base for below ceiling.	
		Addressable Manual Call Point with back box	
		Fault Isolator with Base	
		Response Indicator with base	
		Loop powered sounder with base	
		Fire Exit Board	

PUBLIC ADDRESS SYSTEM:

1. System must have integrated amplifier dissipate noise and cancel echo.

Heat Detectors in Kitchens

1	Install heat detectors in the kitchens	Heat detectors	Power: 230V Back-up battery: 9V Alkaline
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Electronic Access System

1	Electronic access control	(Equivalent to Fingertech m-Kadex) Access control and time attendance card reader system Microprocessor 400 MHz 32 MB SDRAM Storage: 30,000 cards, 50,000 transactions EM lock Push button Emergency break glass Management system with software UPS Hub/witch 8 port Including cabling
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ANNEX A – PRICE PROPOSAL FORM
REQUEST FOR QUOTATION: No. FRQ/ HCR/GSO/21/034

QUOTATION TO BE RECEIVED BY: 04 October 2021 by 1700Hrs.

Supply and delivery of Fire alarm system, public address system and control access system at UNHCR warehouse in Gedaref – Sudan

Payment terms: Acceptance of UN payment terms (i.e. 30 days net from receipt of documents) and please click YES or NO

I undertake, if our quotation is accepted, to ensure supply of any of the goods/services in accordance with required specification, quality, financial offer and delivery period of **1 week** as specified in the bidding document.

I agree to abide by this quote for a period of **90 days** from the date fixed for opening of the quotes in the request for quotation (RFQ) document, and it shall remain binding upon us and may be accepted at any time before the expiration of the period.

The undersigned confirms hereby acceptance of the UNHCR General Terms and Conditions for provision of Goods, including UNHCR payment terms as specified in this RFQ.

S/N	Description:	Qty:	Unit Rate: SDG/USD	Total Amount: SDG/USD
1	Fire control panel with GSM notification system	1		
2	Wireless photo electric/ionization hybrid smoke detectors	27		
3	Gas leak detector for kitchen	1		
4	High decibel fire detector sounder with strobe light	3		
5	Wireless signal booster/repeater	1		
6	Fire sign and reflective exit route signs	lump sum		
7	12v 7.5A deep cycle battery back up	2		
8	24v PSU	1		
9	Installation accessories	1		
10	Workmanship / Installation	1		
GRAND TOTAL				

JOB NO. 02 PANIC ALARM SYSTEM

S/N	Description:	Qty	Unit Rate: SDG/USD	Total Amount: SDG/USD
1	Medium power PA amplifier	1		
2	PA column speaker 15w 100v	3		
4	Outdoor hanging horn speaker 150w	2		
5	Dual mic control station with 2 wireless microphones	1		
6	12v 24ah Battery for intelligent system	2		
7	Cable Roll for PA installation	1		

8	Installation accessories	1		
9	Workmanship / Installation	1		
Grand Total				

JOB NO. 03 HEAT DETECTORS IN KITCHENS

S/N	Description:	Qty	Unit Rate: SDG/USD	Total Amount: SDG/USD
1	Heat Detectors Power: 230V Back-up battery: 9V Alkaline	6		
2	Workmanship / Installation	1		
Grand Total				

JOB NO. 04 ELECTRONIC ACCESS CONTROL SYSTEM

S/N	Description:	Qty	Unit Rate: SDG/USD	Total Amount: SDG/USD
1	Electronic Control System (Equivalent to Fingertech m-Kadex) Access control and time attendance card reader system Microprocessor 400 MHz 32 MB SDRAM Storage: 30000 cards, 50000 transactions EM lock Push button Emergency break glass Management system with software UPS Hub/witch 8 port Including cabling Power: 230V Back-up battery: 9V Alkaline	04		
2	Workmanship / Installation	1		
Grand Total				

Note: All the goods and services required to be sourced locally and should be delivered within 1 week after the issuance of purchase order to UNHCR office in Gedarif- Sudan

Please ensure to provide the samples /Photo /brochure for the equipment with your submission.

Name of Bidder: _____ Designation: _____

Telephone No _____ Email Address: _____

Company Name: _____

Company Address: _____

Authorized Signature: _____ Company Stamp: _____

Date: _____